

**Pine Brook Community Association
Swimming Pool / Pavilion Rental Agreement**

Please mail to:

Gulf Coast Aquatics
351B Columbia Memorial Parkway
Kemah, TX 77565

INSTRUCTIONS

1. Call Gulf Coast Aquatics Inc. at 281-538-7946 to check if the date & time you would like to reserve is available.
2. Fill out this form and mail it to Gulf Coast Aquatics at least 2 weeks in advance.
3. The form must be accompanied by two checks, one a \$25.00 non-refundable administrative fee and a fully refundable \$50.00 security deposit.

RULES FOR RENTAL

1. Facilities are available to rent only for residents whose maintenance assessments are current. This will be verified by Gulf Coast Aquatics through C.I.A. Services.
2. The renter must be an adult over 21 and must remain at the pool during the event.
3. The renter is responsible for set-up before the event and clean-up after the event.
 - Clean up includes emptying all trash bins into the large containers, installing new plastic bags, sweeping the floor/deck and washing down the tables, or if not planning to leave out, then after cleaning placing the tables and chairs back to storage room. The kitchen facilities will have to be cleaned each time, with trash being removed.
4. **NO GLASS CONTAINERS ARE ALLOWED AT POOL OR PAVILION.**
5. Time and availability:
 - Pool Rental
 1. Pool events may not be scheduled during normal business hours.
 2. A two hour party is the minimum to be scheduled
 3. Guard rental fees are \$25.00 per guard, per hour.
 4. It is mandatory that 2 certified lifeguards be on duty for parties up to 50 guests. For over 50, 1 additional lifeguard per 25 guests will be scheduled.
 - Pavilion Rental
 1. The pavilion may be rented at any time during the year.
 2. The pavilion may be rented without the use of the pool
 3. During pool open season, the pavilion rental will fall under the same rules as the pool rental in terms of number of participants and requirement for lifeguards.
 4. When the pavilion is rented for a non-swimming event, the gates to the pool area must remain closed and locked.
 5. For parties where only pavilion is rented, a key must be picked up and returned to Gulf Coast Aquatics.
6. Children's events must be chaperoned by adults over 21.

7. On Monday's, pool events are not allowed during the normal swim season because this is the day the pool is chemically shocked.
8. The security deposit does not limit your responsibility for any damages or clean up required. Any resident who incurs charges in excess of the security deposit will be expected to pay within two (2) weeks. Any charges that are not paid in full will be added to the resident's property assessments.
9. All private party guests are to adhere to the same Pool Rules as prescribed by Association Guidelines. For all pool events the lifeguard on duty has full authority to enforce pool rules and ensure safe and proper conduct of all in attendance.
10. Alcohol use will not be allowed at the Pool and/or Pavilion facilities.
11. Cancellation must occur at least 48 hours before the scheduled pool event time by calling Gulf Coast Aquatics Inc. at 281-538-7946 if cancellation occurs after this time the resident will be responsible for paying an additional \$25.00.
12. No taping or nailing anything to building.

FEES

1. Security Deposit: \$50.00 paid in advance with this form. The check should be made payable to "Pine Brook Community Association". This deposit will be refunded to you within two weeks of the event if there is no damage or clean up required.
2. Administrative fee: A \$25.00 non-refundable fee must be paid by separate check and made out to Pine Brook Community Association.
3. Lifeguard Fee: \$25.00 per hour for each lifeguard on duty. The number of lifeguards required is outlined in 5.A.3) above. A check for the actual costs made out to Gulf Coast Aquatics should be paid in advance with this form.

SCHEDULING

1. Gulf Coast Aquatics will schedule the lifeguards. The resident will be responsible for a minimum of ½ of the total lifeguard fees collected in the event the event is cancelled with less than 48 hours notice.

I have read and understand this agreement and agree to abide by and be bound by the pool rules and regulations. In addition, I agree to accept liability for all damages to pool or property occurring during the party and hereby release the Pine Brook Community Association, C.I.A. Services, Inc., Gulf Coast Aquatics and their heirs and affiliates from liability resulting from injury, accident or illness to myself or guests which may occur during this event.

Print Name and Address, Sign and Date:

Name

Address

Phone (day)

Phone (evening)

Email Address

Cell Phone:

Date of Rental: _____

Time of Rental: _____ to _____

Number of Guests: _____

Food at Event: YES _____ NO _____

SIGNATURE _____

DATE _____

For Office Use Only

MF Current Date: _____

Time Available & # of Guards: _____

Deposit Received: _____

Lifeguards Scheduled: _____

Post Event Inspection Completed: _____

Refund Deposit: _____

Security Guards Required: _____

Payment for Security Received: _____